

Nguyen Mai

📍 170 Ly Tu Trong, Ben Thanh ward, District 1, Ho Chi Minh City 700000

☎ Phone: +84 (0) 903449080 ✉ E-Mail: hcmtn@gmail.com

Objective

An accomplished qualified lawyer and commercial mediator, also capable of managing with ethics and integrity. Looking for new in-house management opportunities to leverage my professional experience in devising and implementing practical solutions to complex and unprecedented problems. Bring in my excellent customer service, organizational and exceptional legal skills.

Experience

Sun Life Financial, Ho Chi Minh City – Legal Manager (July 2018 – Present)

Products Distribution

- Advise legal risks regarding the use of disciplinary actions against individual agents for market conduct violations under agency agreement and agency management agreement.
- Advise the legal strategy regarding business partnership with other non-life insurers to promote products distribution.

Corporate Governance

- Advise responsibilities, accountabilities and mandates of Board/Members' Council and its committees and relevant corporate governance reforms.
- Advise amendments/supplements regarding company charter, charters of committees' and approval process.
- Advise regarding risk management mandate of General Counsel and requirements of management recruitments.
- Draft and advise and review internal policies, standards and operating guidelines (P/S/OGs) and the implementation of those P/S/OGs, including the use and management of corporate seals.
- Advise on internal and external authorization matter.

Baker & McKenzie, Vietnam – Legal Professional Services (2006 - 2008 and 2017 - 2018)

International Law

- International trade law: Advise a foreign invested company of available claims under the WTO law regarding the nature of the GATS schedules of specific commitments and the reference of Central Product Classification.
- International Investment Law and Arbitration: Assist international counsels and a witness expert of the Defendant (a State) in a landmark case regarding international investment at the International Court of Arbitration.

Contract Law, Project Finance, Private Public Partnership

- Advise sponsors and the project company during the development phase of an offshore wind farm project in the Mekong Delta.
- Assist in preparation of advices to a foreign contractor during the bidding process of a Design-Build-Operate wastewater treatment project funded by the World Bank.

M&A, Capital Market, Finance and Banking

- Advise and assist numbers of cross-border credits and loan facilities.
- Advise and assist numbers of M&A and capital market transactions, including conduct legal due diligence.
- Advise debt-restructuring matters.
- Advise banking matters.

Anti-corruption, Compliance and Domestic Disputes

- Conduct a compliance interview with the top management of a multi-national firm in relation to a tendering matter.
- Assist unfair competition litigation and enforcement of intellectual property rights cases/matters at Vietnamese courts.

YKVN Lawyers, Ho Chi Minh City – Legal Professional Services

2016 - 2017

Contract Law, Project Finance, Private Public Partnership

- Advise sponsors in reaching the Financial Close of a 2.2 billion USD power plant project in the Mekong Delta.
- Advise lenders during the operation phase of a Build-Operate-Transfer power plant project in the Northern Vietnam.

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- Advise investors during the development phase of a Build-Transfer road project in contract matters with the Ho Chi Minh People's Committee.

M&A, Capital Market, Finance and Banking

- Advise and assist numbers of M&A and capital market transactions, including conduct legal due diligence.
- Advise banking matters.

Anti-corruption, Compliance and Domestic Disputes

- Lead and conduct a compliance investigation for a multi-national firm in the event of a whistleblower's report regarding its operation in Vietnam.
- Advise to settle a dispute between shareholders relating to the operation of a luxury hillside resort in the Central Vietnam.

UNAKRT (known as the Khmer Rouge Tribunal), Phnom Penh – Vietnamese Consultant (2013 – 2015) and Defence Intern (2010)

- Assist the Interpretation and Translation Unit in translating legal documents from English to Vietnamese for the expanded investigation of Case 003 and Case 004.
- Assist defence counsels in defending a charge of crime against humanity against Case 002 on Ieng Sary.

International Commission of Jurists, Asia Pacific Regional Office, Bangkok – Research Fellow (2014)

- Research on right to counsel in Vietnam.
- Organize and participate in two judicial dialogues for judges and jurists in the Southeast Asia region on the Convention on the Elimination of All Forms of Discrimination against Women (CEDAW) implementation and gender stereotypes elimination, and challenging human rights cases.
- Comment on the draft revised-bill on enforced disappearance of the House of the Philippines.

Transtec, Vietnam project – Evaluation Consultant (2014)

- Assist the evaluation of the Civil Society Empowerment in Advocacy and Policy Development project in Viet Nam funded by UN Democracy Fund.

Social Impact, Vietnam projects – Evaluation Consultant (2012 – 2013)

- Assist Social Impact on its bidding process to the USAID/Viet Nam evaluation and survey services.
- Assist the evaluation of the USAID/RDMA Regional Environment Office-led Asia's Regional Response to Endangered Species Trafficking (ARREST) program.
- Assist the evaluation for the USAID funded Kon Ray Boarding School project in Kon Tum province, the High Land Central Viet Nam.

Norwegian Centre for Human Rights, Oslo – Research Intern (2011)

- Business and Human Rights: Research on international human rights law framework on the global mining industry for the Socio-Economic Rights Programme, specialized on Mongolia.

UNDP, Ha Noi – Research Consultant (2006 and 2008)

- Participate in a UNDP research about urban poverty.
- Participate in a UNDP study of migrants.

Oxfam Great Britain, Hanoi – Education Intern (2005 – 2006)

- Assist education projects to advocate for child centered teaching method in primary schools in Vietnam.

UN Volunteers, Hanoi – Volunteer (2004 – 2005)

- United Nations awards the winner of the “Youth initiative to promote volunteerism for the MDGs”.

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Education

Master of Philosophy in Theory and Practice of Human Rights (2010 – 2012)

University of Oslo, Norway

Bachelor of Law (2000 – 2004)

Hanoi University of Law, Vietnam

Trainings

CEDR Accredited Mediator: Mediator Skills Training (2018)

IFC, CEDR and VIAC, Ho Chi Minh City

Legal Negotiation Training (2018)

Pfromm Negotiations, Ho Chi Minh City

Training of Trainers course on involuntary resettlement (2015)

World Bank, ADB and DIFA, Hanoi

Columbia Summer Program in American Law (2010)

Leiden Law School, the Netherlands

Skills

- Expertise in International Law, Human Rights and Business, Project Finance, International Investment and Trade Law, International Criminal Law, and Vietnamese Law.
- Knowledge of ASEAN, American Law, Cambodian Law, EU Law, Construction Contracts (FIDIC), Alternative Dispute Resolution, Climate Change, Project Management and Evaluation, Corporate Governance, Commercial Mediation, Life Insurance, and Social Safeguards Policies of Multinational Development Banks.
- Vietnamese (native), English (fluent), Khmer (conversational), French and Chinese (beginner).

Practicing Licenses and Bar/Associations

- Practicing License No. 15746
- Ho Chi Minh City Bar Association, 2018
- CEDR Accredited Mediator, 2018